



Championship Series



2025 Excel  
Series Logo  
Placeholder



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# 2025 Skate Kansas City

hosted by

**Kansas City Figure Skating Club**

sanctioned by

**U.S. Figure Skating**

to be held on

**April 3–6, 2025**

at

**Kansas City Ice Center**

**Shawnee, KS**

**Entry Deadline: February 23, 2025**

Register through [EMS](#)

Website: [KCFSC.com](#)

Email: [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com)

## **I. COMPETITION OVERVIEW**

2025 Skate Kansas City will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#) and [current Compete USA handbook](#) as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated, or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club, or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

### **SERIES INFORMATION:**

#### **EXCEL SERIES \*PENDING APPROVAL\***

Skate Kansas City is a part of the 2025 Excel Series and will offer all excel levels.

- Excel free skate events to be judged IJS: All levels preliminary and above.
- Excel free skate events to be judged 6.0: pre-preliminary.

Skaters must register through EMS to participate in the Excel Series prior to competition at designated competitions in order to have their points recorded and seen in standings. Excel skater registration closes on **DATE**.

[Excel Series Registration](#) \*UPDATED LINK NEEDED | [Excel Series Information](#)

### **MID-WEST FIGURE SKATING COUNCIL CHAMPIONSHIP SERIES**

Kansas City Figure Skating Club is a member of the Mid-West Figure Skating Council (MWFSC) and is participating in the Mid-West Figure Skating Council Championship Series. Participating competitions are Snowball Spectacular, Skate Kansas City, Heart of America, Wichita Mid-Continent Classic, Pony Express Championships, and City of Fountains Fall Fling. Actual competitions will be dependent upon each hosting Club's final decision to hold their event. Points will be awarded for all events.

Skaters may enter one of two tracks. The Comprehensive Track will include all events a skater enters. The Free Skate Track will only include free skate (or short program only if no free skate is skated) events for intermediate–senior levels. Skaters must indicate the track in which they wish to compete when they sign up. Track selection cannot be changed after registration.

Skaters competing in this Series will receive points for placement in each of the above events at the recognized competitions. At the end of the season, top point skaters will receive awards from MWFSC, and the club with the most skater-accumulated points will receive the Traveling Championship Trophy for that year.

There is an annual \$10 registration fee to enter the Championship Series, which can be paid at the first competition entered or by registering on the Council website at [www.MWFSC.net](http://www.MWFSC.net).

## **II. ELIGIBILITY**

### **Singles: Excel and Well-Balanced Events:**

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
  - o Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
  - o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
  - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the "floor" set by their excel series entry.
  - o If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
- For more details about establishing event levels, refer to the information sheet [HERE](#) or email [events@usfigureskating.org](mailto:events@usfigureskating.org).

### **All other singles and partner events (such as Adults, Pairs, Ice Dance):**

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.
- Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.
- Boys and girls may be combined to make an event, except for standard track short programs and free skates.

### **EVENTS OFFERED:**

- **U.S. Figure Skating Program Requirements:** [usfigureskating.org](http://usfigureskating.org) --> Skate --> Compete --> Program Requirements
- **Compete USA Program Requirements:** [learntoskateusa.com/competeusa](http://learntoskateusa.com/competeusa)
- **Skate United:** For any Skate United (S.U.) Athlete, please have them register for their appropriate level under the "standard" option. Once the registration is complete, the following form must be submitted to the competition chair via email at [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com).
  - o [Click here for the Skate United Athlete Form.](#)

- **Skating Accommodation Memorandum (S.A.M.):** Skaters using a S.A.M. must submit their S.A.M. to the competition chair via email at [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com).
  - [Click here for more information about S.A.Ms.](#)

On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

<b>SINGLES</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>Additional Event</b>
Excel Free Skate (Pre-Preliminary–Senior)	<i>IJS</i>	<i>\$145</i>	<i>\$55</i>
Well-Balanced Short Program	<i>IJS</i>	<i>\$145</i>	<i>\$55</i>
Well-Balanced Free Skate (Pre-Preliminary–Senior)	<i>IJS</i>	<i>\$145</i>	<i>\$55</i>
Adult Free Skate (Adult Bronze–Master Jr/Sr)	<i>IJS</i>	<i>\$145</i>	<i>\$55</i>
Adult Free Skate (Beginner–Pre-Bronze)	<i>6.0</i>	<i>\$145</i>	<i>\$55</i>
<b>ATHLETE DEVELOPMENT/SPECIALTY</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>Additional Event</b>
Compulsory Moves (Levels 1–3)	<i>6.0</i>	<i>\$145</i>	<i>\$55</i>
Compulsory Moves (Levels 4–8)	<i>IJS</i>	<i>\$145</i>	<i>\$55</i>
Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)	<i>6.0</i>	<i>\$145</i>	<i>\$55</i>
Jumps Challenge (Levels 1–3)	<i>6.0</i>	<i>\$145</i>	<i>\$55</i>
Jumps Challenge (Levels 4–9)	<i>IJS</i>	<i>\$145</i>	<i>\$55</i>
Adult Jumps Challenge (Adult Beginner–Masters Jr/Sr)	<i>6.0</i>	<i>\$145</i>	<i>\$55</i>
Spins Challenge (Levels 1–3)	<i>6.0</i>	<i>\$145</i>	<i>\$55</i>
Spins Challenge (Levels 4–6)	<i>IJS</i>	<i>\$145</i>	<i>\$55</i>
Adult Spins Challenge (Adult Beginner–Masters Jr/Sr)	<i>6.0</i>	<i>\$145</i>	<i>\$55</i>
<b>SHOWCASE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>Additional Event</b>
Emotional Performance (Pre-Preliminary–Senior, Adult)	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Choreographic Artistry (Pre-Preliminary–Senior, Adult)	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Lyrical Pop (Pre-Preliminary–Senior, Adult)	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Character Performance (Pre-Preliminary–Senior, Adult)	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Comedic Impressions (Pre-Preliminary–Senior, Adult)	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Duets/Trios (Pre-Preliminary–Senior, Adult)	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Theme Event	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Inflatables	<i>CJS</i>	<i>\$145</i>	<i>\$55</i>
Adaptive Individual Showcase	<i>CJS</i>	<i>\$60</i>	<i>\$55</i>
Adaptive Unified Partner Showcase	<i>CJS</i>	<i>\$60</i>	<i>\$55</i>
<b>COMPETE USA EVENTS</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>Additional Event</b>
Snowplow Sam–Basic 6 Program w/ Music	<i>6.0</i>	<i>\$60</i>	<i>\$40</i>

Aspire 1–4 Free Skate	6.0	\$145	\$55
Adult 1–6 Program w/ Music	6.0	\$60	\$40
Snowplow Sam–Basic 6 Elements	6.0	\$60	\$40
Compete USA—Showcase	6.0	\$60	\$40
<b>ADAPTIVE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>Additional Event</b>
Special Olympics—Free Skate Program, Pairs & Dance	6.0	\$60	\$55

**OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity, and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

**NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle, and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating’s SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating’s Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](http://www.USFigureSkating.org/SkateSafe) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

**ATHLETE ASSISTANCE/ACCOMMODATIONS:**

Should a skater with disabilities require any specific accommodations or assistance for their competitive event, please submit your approved S.A.M to the Competition Chair by the registration deadline at [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com).

## **COMPLIANCE:**

### **COACHES**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "[My Coaches](#)" or "Team Personnel." All coaches declared at the time of registration will be included in the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources:

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

### **MANDATORY ATHLETES**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training.

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

## **III. REGISTRATION INFORMATION**

Please be sure to select the correct event and confirm your entry with your coach prior to submitting your entry. Entry fees do not include practice ice. Practice ice is purchased separately.

### **ONLINE REGISTRATION VIA EMS (Singles and Partnered events only):**

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

**Registration Deadline: Feb. 23, 2025 at 11:59 PM ET**

**Late Registration Deadline: March 2, 2025 at 11:59 ET + \$35 Late Fee**

\*The host club reserves the right to close registration at any time if event capacity is met.

1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA® member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then “Competition Registration”
4. Choose “2025 Skate Kansas City” from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

#### **PARTNERED EVENTS:**

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

#### **FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page.

#### **TEST CREDIT:**

Skaters requesting to pre-purchase test credit may select the option “Test Credit” during registration or through the “Add Event” process within EMS. Online test credit fees are \$15. Skaters can pick up their completed test credit packet from the check-in desk. Test credit is only available for Juvenile through Senior well-balanced and Excel free skates. **The deadline to pre-purchase test credit is March 31, 2025.**

#### **CRITIQUES/FEEDBACK:**

Critiques will be offered for well-balanced Juvenile through Senior level short program and free skate events. The fee is \$15 per critique and must be requested during registration for the competition.

#### **MUSIC SUBMISSION/UPLOAD:**

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **March 16, 2025 11:59 PM ET**. After this date, skaters will be locked out of this feature and subject to a **\$35 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**DEADLINE: MARCH 16, 2025—\$35 LATE FEE**

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or

USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode, and volume turned to maximum.

### **PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:**

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than **March 16, 2025, at 11:59 PM ET**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$35 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**DEADLINE: MARCH 16, 2025—\$35 LATE FEE**

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

### **REFUND POLICY**

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

### **LIABILITY:**

U.S. Figure Skating, Learn to Skate USA®, Kansas City Figure Skating Club, and Kansas City Ice Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **IV. COMPETITION DETAILS**

### **FACILITIES:**

Kansas City Ice Center      [kcicecenter.com](http://kcicecenter.com)  
19900 Johnson Dr  
Shawnee, KS 66218

This facility features two indoor 85 ft × 200 ft ice surfaces with rounded corners and is furnished with stereo sound systems and a snack bar. The East rink will be used primarily for competition events and is heated. The West rink will be primarily used for practice sessions. A variety of restaurants are also nearby.

### **LOCKER ROOMS AND CHANGING AREAS:**

Locker rooms and changing areas will not be available at this competition. All athletes are expected to arrive at the arena ready (costumes, hair, make-up, etc.). Athletes will have a Ready Room to put skates on, but changing will not be permitted in these spaces. **Changing will not be permitted in public restrooms.**

### **U.S. Figure Skating Travel Policy:**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one, and Two-Deep Leadership requirements must be adhered to at all



times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

### **OFFICIAL WEBSITE & UPDATES:**

It is the responsibility of each competitor, parent, and coach to check emails, EMS, and the [event website](#) frequently for any schedule changes and/or additional information pertaining to the competition.

### **SCHEDULE**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

### **PRACTICE ICE:**

Practice ice is NOT included with your registration and must be purchased separately.

#### Types of Practice Ice Available

- Unofficial Practice Ice (UPI)
  - o 20 minutes
  - o No music will be played
  - o UPI may be segregated by level

**Pre-Purchase:** Practice ice credits may be purchased after participants complete their event registration, via the EMS Competition Portal. Skaters who purchase credits during the pre-purchase period will be able to select sessions during the selection period, after the schedule has been completed and posted.

- [Click Here for a Pre-Purchase How-To Document](#)
- Open: 01/10/2025 8:00 AM ET
- Close: 03/02/2025 11:59 PM ET
- Maximum credits per registered event: UPI - 1
- Cost per credit: \$20/\$15 for Compete USA

**Pre-Purchase Selection:** After the close of entries and shortly after the competition schedule is published, skaters will receive an email with notice of the practice ice schedule and the date/time when pre-purchased credits can be scheduled via EMS.

- [Click Here for a Selection How-To Document](#)
- Open: 03/19/2025 8:00 AM ET
- Close: 03/23/2025 11:59 PM ET

**Open Sales:** Practice Ice sessions will be available after the schedule has been published. Skaters will be able to purchase open sessions available to them.

- [Click Here for an Open Sales How-To Document](#)
- Open: 03/24/2025 8:00 AM ET
- Close: 04/03/2025 12:00 PM ET
- Maximum sessions per registered event: UPI - 2
- Cost per session: \$22/\$17 for Compete USA

**On-Site Sales:** After the close of open sales, practice ice may be purchased on-site at the check-in desk, subject to availability.

- Cost per session: \$25/\$20 for Compete USA

Practice ice sessions are not refundable and may not be transferred or sold to other skaters once purchased. We reserve the right to cancel or change any practice session.

### **ONSITE CHECK-IN:**

Check-in will open on Thursday, April 3 at 4:00 PM (if events begin on Thursday, check-in will open earlier). Please check the [Kansas City FSC website](#) for details. The registration desk will be open one hour before and during the competition. Please check in promptly upon arrival. Skaters must check in at least one hour before their first event.

**If you are participating in a role requiring compliance, please be sure to [download or print your compliance card](#) to verify your compliance status on-site, if requested. If you believe your compliance card does not accurately reflect your compliance status, please contact [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) at least 2 business days prior to the competition for assistance.**

### **AWARDS:**

Medals will be awarded for the top four placements in all events. All awards will be distributed, and pictures will be taken immediately after posting results. Medals may be engraved at an additional cost after the awards have been presented.

The **Skate Kansas City High Points Trophy** will be awarded to the club accumulating the most points based on the following:

- 1st Place = 4 points
- 2nd Place = 3 points
- 3rd Place = 2 points
- 4th Place = 1 point

All participating clubs are included. Teams/pairs/couples/duets must declare which club points will be awarded if both skaters are not from the same club.

The **Audrae Gillespie Award for Most Outstanding Performance** is presented to the skater with the most outstanding performance and is selected by the competition's officials. Performances in short programs or free skate events in well-balanced or excel at the pre-preliminary through senior levels are eligible for this award.

The **Marcha Pipes Award for Most Artistic Performance** is presented to the skater with the most artistic performance and is selected by the competition's officials. Performances in showcase events at the pre-preliminary through senior levels are eligible for this award.

### **PHOTO/VIDEO:**

Live and on-demand streaming, and sales and distribution of U.S. Figure Skating sanctioned and approved events, programs, and activities that include the playback of music is strictly prohibited. This

prohibition does not apply to the distribution of footage that does not include music. Questions about this can be directed to [music@usfigureskating.org](mailto:music@usfigureskating.org).

Video will be provided to all competitors and is included in the entry fees. Instructions for receiving your video will be sent the week before the competition starts. Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your skater is strictly prohibited. No flash photography of the skaters on the ice is permitted. No tripods may be used, and no rink power sources may be accessed.

### **ADDITIONAL INFORMATION:**

#### **HOTELS**

Kansas City Figure Skating Club has arranged multiple hotel discounts using the link below. These rates may sell out or change, so you are advised to book early.

<https://groupdeals.priceline.com/EventPage7964139>

#### **AIRPORT INFORMATION**

Kansas City International Airport is located approximately 30 miles north of the competition facility. More information can be found at [flykci.com](http://flykci.com).

#### **MERCHANDISE**

Merchandise will be available on-site.

### **CONTACT INFORMATION:**

Website: [KCFSC.com](http://KCFSC.com)

Competition email: [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com) (preferred contact)

For questions, please contact the following individuals (no calls 9 PM–9 AM CT):

Competition Chairs:	Kathleen Ogren	<a href="mailto:jkckogren@gmail.com">jkckogren@gmail.com</a>	(816) 808–1762
	Fran Thornberg	<a href="mailto:franthornberg@gmail.com">franthornberg@gmail.com</a>	(816) 665–7010
Chief Referee:	Lori Osborne	<a href="mailto:midwestskater@gmail.com">midwestskater@gmail.com</a>	(913) 638–9026